

C O U N C I L C O M M U N I C A T I O N

TO: THE CITY COUNCIL
FROM: THE CITY MANAGERS OFFICE

COUNCIL MEETING DATE:
JULY 20, 1988

SUBJECT: APPROVE RENEWAL OF AGREEMENT WITH ADJUSTCO (FORMERLY LEONARD J. RUSSO INSURANCE SERVICES, INC.) FOR LIABILITY CLAIMS ADMINISTRATION FOR 1988-89 AND AUTHORIZE THE CITY MANAGER AND CITY CLERK TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY

RECOMMENDED ACTION: That Council approve the renewal of the Liability Claims Administration Contract with ADJUSTCO (formerly Leonard J. Russo Insurance Services, Inc.) covering the period of July 1, 1988 through June 30, 1989 and authorize the City Manager and City Clerk to execute the letter agreement on behalf of the City.

Submitted for City Council approval is the renewal of the agreement with ADJUSTCO (formerly Leonard J. Russo Insurance Services, Inc.) for liability claims administration for 1988-89.

ADJUSTCO is requesting an approximate 11-1/2% increase to their current fees. The proposed fees, under this contract, would be:

\$13,140.00 for the first 45 claims

\$292.00 per claim for those filed in excess of 45

From July 1, 1987 through this date, 43 liability claims have been filed against the City of Lodi.

ADJUSTCO has provided liability claims administration to the City of Lodi since October 1983. We have been most pleased with their quality of service and the effective and efficient manner in which they have administered liability claims on behalf of the city.

Alice M. Reimche
Alice M. Reimche
City Clerk

AMR:jj

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CITY COUNCIL

JAMES W. PINKERTON, Jr., Mayor
JOHN R. (Randy) SNIDER
Mayor Pro Tempore
DAVID M. HINCHMAN
EVELYN M. OLSON
FRED M. REID

CITY OF LODI

CITY HALL, 221 WEST PINE STREET
CALL BOX 3006
LODI, CALIFORNIA 95241-1910
(209) 331-5634
TELECOPIER : (209) 333-6795

THOMAS A. PETERSON
City Manager
ALICE M. REIMCHE
City Clerk
BOB McNATT
City Attorney

July 25, 1988

Ms. Mara Rigel
Manager
Customer Service
ADJUSTCO
1100 Powell Street
Suite 400
Emeryville, CA 94608

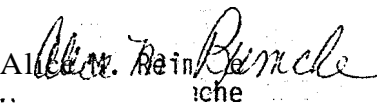
Dear Mara :

Enclosed herewith please find executed copy of the Renewal Agreement for Liability Claims Administration by ADJUSTCO for 1988-89.

We look forward to working with you and your organization this coming year.

Should you have any questions regarding this matter, please do not hesitate to call this office.

Very truly yours,


Alice M. Reimche
City Clerk

AMR:jj

cc: Robert Holm
Finance Director



Corporate Offices
2200 Powell Street • Suite 400 • Emeryville, CA 94608
(415) 547-3110 • FAX (415) 547-6157

RECEIVED

JUN 29 1988

ALICE REIMCHE
CITY CLERK
LODI, CALIF.

June 29, 1988

Ms. Alice Reimche
City Clerk
The City of Lodi
221 W. Pine street
Lodi, California 95430

Dear Alice:

When I called you last monday to discuss the renewal for Liability Claims Administration, i inquired if Mr. Hinkle's position had been filled. Your secretary informed me it had not, therefore, I will direct both the liability and workers' compensation renewals to your attention. I hope I have not violated protocol.

Please find enclosed the proposed contract renewal for both the workers' compensation and liability claims administrative programs.

We have thoroughly enjoyed providing both workers' compensation and liability claims administration since 1983. Your recent positive comments regarding our service reflect our commitment to provide you the best claims administration services possible.

If the city is in agreement with the proposals, please sign in the space provided on each respective page.

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IMPROVED DUE TO THE
CONDITION OF THE ORIGINAL

We thank you for your continued support and outstanding assistance, and look forward to working with everyone at the City of Lodi during this next contract year.

Best regards,



Mara Rigel
Manager
Customer Service

MR/mcc

cc. Paul Weiss, Manager - Sacramento

LIABILITY CLAIMS ADMINISTRATION

Current Fee Schedule:

Liability claims between July 1, 1987 and June 30, 1988.

\$11,744 for the first 45 claims

Claims in excess of 45, are billed at the rate of
\$260.00 each

Proposed Fee Schedule:

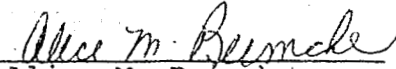
Liability claims incurred between July 1, 1988 and June 30, 1989.

\$13,140 for the first 45 claims

Claims in excess of 45 will be billed at the rate of
\$292.00 each


Thomas A. Peterson
City Manager

The City of Louisville

Attest: 
Alice M. Reimche
City Clerk

July 20, 1988
Date